

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2020

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, September 17, 2020 in the board room. President Kill called the meeting to order at 7:00 p.m. The following board members were present: Penny Kill, Lori Ringwald, Spencer Clum, Clarke Prichard, Ron Meyer. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core; Principals: Scott Gephart, John Edinger, Susan Wagner; Journal News: Morgan McCollow; SEA Rep: Diane Binkley.

V. Minutes of Previous Meeting The minutes of the August 13, 2020 special meeting and the August 18, 2020 regular meeting are presented for your review. If found to be in order, your approval is needed.

Ringwald moved and Clum seconded the motion approving the minutes of the August 13, 2020 special meeting and the August 18, 2020 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Abstain</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Treasurer=s Report

- a) Appropriations for review
- b) Amended Official Certificate Revision
- c) Tax Increment Financing (TIF) – Jennings Township Van Wert
- d) Finance Committee Meeting set for prior to regular November BOE meeting at 6:30 in board office
- e) Fleet information
- f) Rescind motion of ticket disposal from last month
- g) The Graduated Class of 2020 funds - donation to Ed Foundation to close the class account.
- h) Current bills - motion to accept

Prichard moved and Ringwald seconded the motion approving payment of bills in the amount of \$923,149.53 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

Zero Covid staff and students; 769 students – up 10 from last year

IX. Administrator Reports

Scott Gephart

- HUGE thank you to staff (teachers, counselors, athletics, technology, custodial, cafeteria, and drivers), students, and parents for a great start to the year considering circumstances we are all facing!!
 - Cleaning procedures
 - Moving classrooms (Band/Choir)
- Thank you, student athletes, parents, and John Zerbe for everything so the athletes can play!
- Enrollment
 - 9th grade – 99
 - 10th grade – 80
 - 11th grade – 69
 - 12th grade – 66
 - Total 314
- Apollo
 - 10th grade – 2
 - 11th grade – 25
 - 12th grade – 19
 - Total 46

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- Remote Learners
 - 9th grade – 9
 - 10th grade – 6
 - 11th grade – 2
 - 12th grade – 3
 - Total 20
- SDA
 - 9th grade – 5
 - 10th grade – 7
 - 11th grade – 11
 - 12th grade – 10
 - Total 33
- Working on plans to have a homecoming ceremony
- Thank you, senior post prom committee for donations to cover cap and gown cost and helping offset some class fees for the class of 2021

John Edinger

Current enrollment numbers: 5th = 64 6th = 84 7th = 82 8th = 76

Currently we have 53 (Down 3) MS students that have chosen a different path of in-house education. • 29 (Down 10) Option 1 (5th/6th/7th/8th = 5-12-8-4) • 13 (up 3) Option 2 (1-3-3-6) • 11 (up 4) Other schooling (3-0-7-1)

Reopening has gone very well

Cleaning Routines in place

Students have been great with all procedures

Teachers are helping each other – what a family atmosphere! Many extra hours by all – secretaries included.

Digital Academy has been a blessing – Chris and Sara Sommers • Recent update 64 students - 12 Blended, 52 full time (36 at home/16 in-house)

Remote Learner Orientation Wednesday, Sept. 9th - Many teachers came. Thanks to Mrs. Prichard for heading this up. We had 7 families and 8 teachers there.

Band/Choir making it work – purchased a portable electric piano for travel

Sporting events are going well – kuddos to John Zerbe, site managers, and coaches

Susan Wagner

It's been a wonderful start to the school year!! Staff and students are excited to be back!

Students have been very respectful and mindful of wearing their masks and social distancing.

Teachers are working hard to balance remote students and in-house students.

Remote Mondays will allow us to benchmark assess remote students, virtual meet remote students, and prepare lessons and videos.

Student Numbers:

Kinder: 38 in-house and 17 remote

1st: 68 in-house and 12 remote

2nd: 43 in-house and 17 remote

3rd: 52 in-house and 13 remote

4th: 54 in-house and 11 remote

SDA: 1 student grade 1 and 1 student grade 2

21.5% of elementary students are remote. 5 students have returned since the start of the year.

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X. Superintendent=s Report

1. Enrollment Data
2. First few weeks' update
 - a. Remote Monday
 - b. Lunches
 - c. Cleaning
 - d. Clinic
 - e. Athletics
 - f. Transportation
3. Director's Order: Reporting and Notification of COVID-19 cases in K-12
 - a. Website
 - b. Mary reports daily to the ACHD
4. National School Lunch Program
 - a. Free Breakfast and Lunch for all students until Dec. 31st or until funding runs out
5. Face Covering Update
 - a. # of exemptions
6. PPE and other grant updates
7. Donated masks and hand sanitizers
8. Public School Works (staff training and compliance)
 - a. Ends Sept. 30
 - b. Look to change companies
9. District Profile for webpage

XI. Action Items

Action items 1, 3, 4 were voted on in a block with Prichard moving and Clum seconding:

1. Employ Personnel (9-20-1)

_____ moved and _____ seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted for the 2020-2021 school year.

Jennifer Parent extra time as needed for staff meetings, etc. per principal approval at her per diem rate
Lorie Romie as Saturday School Monitor at \$21.00 per hour as needed
Harmony Brenneman as Saturday School Monitor at \$21.00 per hour as needed
Rachel Bohyer as Saturday School Monitor at \$21.00 per hour as needed
Amanda Kyler as LEP Tutor as needed for up to 10 hours at \$21.00 per hour
Brooke Zerbe 9 days extended time as MS Counselor
Jim Baumgartner 20 days extended time as HS Counselor
Mary Fell up to 20 extra hours as nurse at per diem rate
Debra Graves as Van Driver effective 8/21/2020 for up to 8 hours per day as needed, Step 0
Tiffany Seibert as Library Monitor up to 20 hours per week, Step 0, effective September 21, 2020

2. Employ Personnel (9-20-2)

Clum moved and Meyer seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted for the 2020-2021 school year.

Melissa Prichard as Saturday School Monitor at \$21.00 per hour as needed

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Abstain</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

3. Employ Substitutes (9-20-3)

_____ moved and _____ seconded the motion to employ the following substitutes, per demand, per salary schedule in effect, for the 2020-2021 school year (BCII on file).

Cafeteria – Pam Bruce, Daniel Lefik

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4. Employ Extra-Curricular Personnel (9-20-4)

_____ moved and _____ seconded the motion to employ the following extra-curricular personnel for the 2020-2021 school year, one-year contract, per salary schedule in effect, BCII on file.

Cheerleading – HS Football – Kim Ekis (50%), Amy Schwartz (50%)
Cheerleading – HS Basketball - Kim Ekis (50%), Amy Schwartz (50%)
Cheerleading – MS Football – Christy Lehman
Cheerleading – MS Basketball – Christy Lehman
Website Advisor – Paul Sadler
Assistant Football Coach – Derek Goecke (50%), Adam Wollenhaupt (50%) (replacing Todd Merriman)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Library Monitor Hours (9-20-5)

Ringwald moved and Prichard seconded the motion to approve adjusting hours for Mandi Stewart as Library Monitor during the 2020-2021 school year for 7 hours per day taking her from half-time to three-quarter-time, per salary schedule in effect and approved calendar.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

6. Employ Athletic Worker Personnel (11-19-6)

Clum moved and Prichard seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet in affect: Anita Burden, Heather Martinez, Denise Zimmerman, Billie Wood, Amber Cottrill, Peyton Brown, Seth Clark, Torie Bockey, Cole Roberts, Michael Woods, Kira Sharp, Chloe Orr, Emma Kaverman, Sierra Baumgartner.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

7. Resignation (9-20-7)

Meyer moved and Prichard seconded the motion to accept the resignation of Jim Metzger as Custodian effective December 31, 2020 for the purpose of retirement.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

8. Authorize Publication of Annual Report (9-20-8)

Ringwald moved and Meyer seconded the motion to authorize the Superintendent to publish the annual report.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

9. American Red Cross Agreement (9-20-9)

Clum moved and Prichard seconded the motion to authorize the Superintendent to sign the annual American Red Cross Statement of Agreement concerning the use of district facilities for mass care shelter in the event of a disaster.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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10. Donations (9-20-10)

Ringwald moved and Prichard seconded the motion to accept the following donations:

Date	Item Description	Received Amount
8/4/2020	DIST.018/COCA COLA	\$ 49.69
8/12/2020	SP.ED.FDN/OHIO PYLE SALES	\$ 126.22
8/19/2020	ATHL/BOOSTER DONATE/FB HELMETS	\$ 4,687.50
8/21/2020	SR.CLASS DONATION/POST PROM/CAPS & GOWNS	\$ 2,611.88
8/26/2020	Klein/20-21TrustPay	\$ 323.95
	Total	\$ 7,799.24

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Create and Accept Funds (9-20-11)

Clum moved and Prichard seconded the motion to approve the creation and acceptance of funds per approval by ODE thru FY21 CCIP.

Fund	Title	\$ Amount
572-9121	Expanding Opportunities Grant	\$3,101.28
507-9121	Library Grant	\$3,000.00
510-0000	Rural and Small Town	\$53,375.69
510-9021	BroadbandOhio Connectivity	\$7,800.00
	Total	\$67,276.97

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Appropriation Modifications (9-20-12)

Meyer moved and Ringwald seconded the motion to approve appropriation modifications as presented by the Treasurer for the period of August 19, 2020 through September 17, 2020 increasing revenue by \$6,101.28 and increasing appropriations by \$78,800.78 for total appropriations of \$13,931,010.78. (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Amended Certificate Revision #3 (9-20-13)

Clum moved and Meyer seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY21 to \$21,454,182.23: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – July 28, 2020) (Revision #2 – August 18, 2020) (Revision #3 – September 17, 2020)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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14. Board Policy Manual Additions and Updates (9-20-14)

Ringwald moved and Meyer seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

- File: GCE Part-Time and Substitute Certified Staff Employment
- File: GCPD Suspension and Termination of Professional Staff Members
- File: GDPD Suspension, Demotion and Termination of Support Staff Members
- File: JED Student Absences and Excuses
- File: JEGA Permanent Exclusion
- File: JFCF Hazing and Bullying
- File: JFCF-R Hazing and Bullying
- File: JG Student Discipline
- File: JGD Student Suspension
- File: JGDA Emergency Removal of Student
- File: JGE Student Expulsion
- File: KLD Public Complaints About District Personnel
- File: KLD-R Public Complaints About District Personnel

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

15. Graduating Class Donation (9-20-15)

Meyer moved and Prichard seconded the motion to approve the donation from the graduated class of 2020 fund (200-9120) balance of \$381.94 to the Spencerville Education Foundation (029 fund). This will close the class of 2020 fund.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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16. Resolution Declaring Transportation to be Impractical (9-20-16)

Clum moved and Meyer seconded the motion to approve the following:

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Spencerville Local School District recommends that the Board of Education adopt the following resolution:

WHEREAS, the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code:

THEREFORE, BE IT RESOLVED that the Spencerville Local School District Board of Education hereby approves the declaration that it is impractical to transport the students identified here in and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

<u>Student</u>	<u>School</u>	<u>Parent/Guardian</u>
Emily Burnett	Delphos St. Johns	Daniel/Nikki Burnett
Sarah Burnett	Delphos St. Johns	Daniel/Nikki Burnett
Drake Fittro	Delphos St. Johns	Kyle/Heidi Fittro
Gavin Fittro	Delphos St. Johns	Kyle/Heidi Fittro
Scarlett Fittro	Delphos St. Johns	Kyle/Heidi Fittro
Caden Wright	Delphos St. Johns	Dave/Jenny Wright

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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17. Rescind Action 8-20-17 (9-20-17)

Clum moved and Prichard seconded the motion to rescind action 8-20-17 for Athletic Ticket Disposal.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

18. Adjournment (9-20-18)

Meyer moved and Prichard seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:05 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Penny Kill, Board President

Brenda Core, Treasurer